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November 13, 2012

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

22 November 13, 2012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER



### BOARD OF SUPERVISORS

Gloria Molina  
First District  
Mark Ridley-Thomas  
Second District  
Zev Yaroslavsky  
Third District  
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Fifth District

**AUTHORIZATION TO ACCEPT AND IMPLEMENT A FORTHCOMING NOTICE OF AWARD AND  
FUTURE AWARDS AND/OR AMENDMENTS FROM THE CENTERS FOR DISEASE CONTROL  
AND PREVENTION FOR VIRAL HEPATITIS PREVENTION COORDINATION SERVICES FOR  
THE PERIOD OF NOVEMBER 1, 2012 THROUGH OCTOBER 31, 2017 AND  
APPROVE ONE NEW POSITION  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

### **SUBJECT**

Provide authorization to accept and implement a forthcoming award and future awards and/or amendments from the Centers for Disease Control and Prevention and approval of one new position, subject to allocation, to support Viral Hepatitis prevention coordination services.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Delegate authority to the Director of the Department of Public Health (DPH), or his designee, to accept and implement a forthcoming Notice of Award (NA) from the Centers for Disease Control and Prevention (CDC) to provide support for a Viral Hepatitis Prevention Coordinator (VHPC) to enhance Viral Hepatitis services for the period of November 1, 2012 through October 31, 2013, at an estimated amount of \$125,000, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).
2. Delegate authority to the Director of DPH, or his designee, to accept future awards and/or amendments that are consistent with the requirements of the NA referenced above that extend the term through October 31, 2017 at amounts determined by CDC; reflect non-material and/or ministerial revisions to the award's terms and conditions; allow for the rollover of unspent funds

and/or redirection of funds: adjust the term of the award through April 30, 2018; and/or provide an increase or decrease in funding up to 25 percent above or below each grant term's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the CEO.

3. Approve one new full time equivalent (FTE) Health Program Analyst II position in excess of that which is provided for in the DPH staffing ordinance pursuant to Section 6.06.020 of the County Code, and subject to allocation by the CEO. This position is 100 percent funded by the CDC VHPC grant.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of Recommendation 1 will allow DPH to accept CDC funds to support a VHPC to plan, implement, oversee, coordinate, and evaluate Viral Hepatitis surveillance and prevention services provided by various DPH programs and serve as liaison with the following agencies: the County Hepatitis C Taskforce; the County HIV Prevention and Care Planning Councils; various community-based organizations; and federal, State, and local stakeholders. These efforts will support increased Viral Hepatitis screening, prevention, educational, and referral services; improved tracking of referrals for care and treatment; enhancement of the DPH surveillance system to include chronic cases as well as acute cases; identification of additional resources to support services; and development of additional policies and standards for the provision of services.

The coordination of Viral Hepatitis services will enable DPH to continue to target high-risk populations for hepatitis testing and improve and standardize linkage to preventive and clinical care. The enhanced surveillance system will allow DPH to improve estimates of the true prevalence of Hepatitis B and C within Los Angeles County and more accurately determine where the disease is concentrated. Enhanced coordination with community partners will help shape and direct local efforts to decrease the incidence of new infections of Hepatitis A, B, and C and decrease the risk of progression to chronic liver diseases among persons with chronic Hepatitis B or C.

Approval of Recommendation 2 will allow DPH to accept future awards and/or amendments that are consistent with the requirements of the forthcoming NA to extend and/or adjust the term of the award; reflect non-material revisions to terms and conditions; rollover unspent funds and/or redirect funds; and/or provide an increase or decrease in funding up to 25 percent above or below each grant term's annual base amount. This recommended action will enable DPH to accept future awards and/or amendments that adjust the project period up to six months beyond the original term, in those instances where there has been an unanticipated extension of the term to allow additional time to complete services and utilize grant funding. This authority is being requested to enhance DPH's efforts to expeditiously maximize grant revenue, consistent with Board Policy 4.070: Full Utilization of Grant Funds.

Approval of Recommendation 3 will authorize DPH to fill one position to oversee, coordinate, plan, implement, and evaluate Viral Hepatitis surveillance and prevention services as outlined above.

### **Implementation of Strategic Plan Goals**

The recommended actions support Goal 3, Integrated Services Delivery, of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

DPH will accept a forthcoming NA from the CDC for the period of November 1, 2012 through October 31, 2013, at an estimated amount of \$125,000, as well as funding for four subsequent terms, at amounts to be determined by the CDC. Funds will be used to support the VHPC salary, employee benefits, and Services and Supplies costs.

Funding available in Fiscal Year 2012 – 2013 budget. Funding will be included in future FYs, as necessary.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On March 18, 2008, your Board authorized acceptance of CDC Notice of Cooperative Agreement Number 1U51PS000892-01 for the period of November 1, 2007 through October 31, 2012 to support the provision of Viral Hepatitis prevention coordination services provided by DPH's Division of HIV and STD Programs (formerly the Office of AIDS Programs and Policy).

On August 7, 2012, DPH submitted an application in response to Funding Opportunity Announcement (FOA) CDC-RFA-PS13-1303 Viral Hepatitis – Prevention and Surveillance released on June 13, 2012. The purpose of the FOA was to provide support for jurisdictions previously awarded Adult Viral Hepatitis Coordination funds to continue local prevention and surveillance services. In an effort to better align the coordination and provision of services, DPH noted in its application that the coordination services funded under the new award will be provided by DPH's Communicable Disease Control and Prevention Division.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will allow DPH to accept funds from the CDC to continue oversight and coordination of Viral Hepatitis activities in the County.

The Honorable Board of Supervisors

11/13/2012

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Respectfully submitted,

A handwritten signature in blue ink that reads "Jonathan E. Fielding". The signature is written in a cursive, flowing style.

JONATHAN E. FIELDING, M.D., M.P.H.

Director and Health Officer

JEF:lm

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

